**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Board of Directors Regular Board Meeting – Minutes**

**March 12, 2024**

|  |  |  |
| --- | --- | --- |
| **Attendance:** | | |
| **Board Members:**  Paul Erskine – President  Robert Batty – Vice President  Janel Gifford – Sec./Treas.  Kathy Lebeuf – Director | **Staff:**  Thomas Jackson– Div. Chief  Lynn Johnson – Admin Asst | **Guests in Person or via GoTo**  **Meeting:**  Harry Riches – Captain/EMT  Patrick Ganz – Captain/EMT  Nick Robinson – Captain/EMT  Logan Richards – Firefighter/EMT Ren Johnson – Firefighter/EMT |
|  |  |  |

President Erskine called the Regular Board Meeting to order at 3:01 pm, and all present recited the pledge of allegiance. Roll call was taken to establish that a quorum was present.

**Approval of Meeting Minutes**

**Item 1 – February 14, 2023, Regular Board Meeting Minutes**

Minutes of the February 14, 2024, Regular Board Meeting, and the February 27, 2024, Special Board Meeting were presented for approval. Janel Gifford made a motion to approve the February 14, 2024, Regular Board Meeting, and the February 27th Special Board Meeting minutes as corrected, as corrected. Director Lebeuf seconded the motion. No further discussion. The motion passed. **(See Motion #1)**

**Items Not on the Agenda**

None.

**Secretary-Treasurer’s Report & Statement of Bills**

**Item 1 – Accounts Payable and Payroll Activity: February 2024**

After going over the financials Janel made a motion to approve accounts payable for February 2024,

and to approve payroll activities for February 2024 as shown in the following reports:

* + 1. Disbursements as of the end of February 2024
    2. Secretary/Treasurer’s Report of Activities in Cash Accounts as of the end of February 2024
    3. Treasurer's Report of Cash Balances as of the end of February 2024
    4. General Fund Budget vs Actual Report YTD as of the end of February 2024
    5. Reserve Fund Budget vs Actual Report YTD as of the end of February 2024
    6. Seismic Fund Budget vs Actual Report YTD as of the end of February 2024
    7. Payroll Summary for February 2024 and Fiscal Year to Date

This motion will also include any potential conflict or conflicts of interest relating to the above-

mentioned reports, including noting the check numbers of which there are none, and no voided checks.

Kathy Lebeuf seconded the motion. The motion passed. **(See Motion #2)**

**Correspondence**

**Item A – Media Articles as Presented in DBFD Media Record**

DBFD articles and postings were available in the Media Binder.

**Old Business**

**Item 1 – Resolution 2024-01 – Closure of Seismic Fund and Accounts:** Director Kathy Lebeuf

made a motion to approve the resolution to close the Seismic Fund and Accounts. Janel Gifford

seconded the motion. During discussion Janel noted that is important to pay attention to

“when” we close it. Chief Jackson replied, the guidance from Kathie Gordon-Brooks is that we

can do it up to the end of the fiscal year; he suggested closing it out next month.

Janel replied, “then we would leave quick books information open until the end of the fiscal

year and completion of the audit for that year.” Chief Jackson concurred. **(See Motion #3)**

**Item 2 – Levy Update:** Chief Jackson stated he knows Secretary-Treasurer Gifford has

preformed a lot of work on the Levy documents and that Chief Daniels is working on the

pamphlet (mailer) to be distributed. He spoke to the Union members present and said he is

unsure how much the Union member have been involved in collaborating, and he noted that

he has not had much time to speak with Union President Ganz about it. He stated he believes

we are at a point where we need to talk to ensure the message that we are delivering

to the community is the same or is not conflicting. He believes we should compare what is on

the pamphlet and making sure that it addresses all the information that we as a Board

and collective and District want to use, and that it coincides with the Union members’ message

and believes it is important to sit down and discuss. Director Lebeuf said that she has spoken

to the property manager at Salishan and Bella Beach and she will send out the notice of the

meetings to the owners. Janel noted Gleneden Beach will do that as well. Director Lebeuf

advised that she had Seagrove covered as well. Chief Jackson advised that we will work on the

Notice for the Town Hall meetings for the levy this week and agreed to get the document out to

Board Members so that they can distribute. He also noted that Chief Daniels indicated that the

invoice for printing and shipping for the mailers for the upcoming levy is ready and it is going to

cost $2528.15. Director Lebeuf asked; and that is for how many pieces mailed? Chief Jackson

responded, 4,285 pieces. Chief Jackson stated he believes that covers every household in our

District, but may also include some areas outside our District, and asked if anyone had any

questions.

Secretary-Treasurer Gifford asked Chief Jackson about his virtual presentation and Chief

Jackson responded that it is still being worked on and it has some very finite talking points so he

would like to get together with her and Chief Daniels to discuss. A lengthy discussion continued

on the subject, and included discussion on the importance of the firefighter’s presence at the

Levy Meetings. Vice-President Batty stated he believes the biggest sale on this is going to be

the firefighters and what they do, and he would rather have the firefighters up there and

present at these presentations. Also discussed, but not limited to, meeting dates and times

and which Board Members will be at which meetings, the Sanitary District also being on the

same ballot, printed informational mailers, and a QR code for firefighters to hand out when

making contacts that could be scanned to bring up the levy information.

**Item 3 E21 Refurbishment:** Chief Jackson said he believes the last time he provided an

Update, Hughes was having problems with vendors, so they were unable to provide us with a

good estimate. He advised that even if we were able to send it off today to Fire Trucks

Unlimited they would not be able touch it until August or September, at the earliest. So, we are

going to change direction and we are going to have the pump replaced. The pump

refurbishment will cost $43,167.00, however we will be credited $15,718.00 for our old pump

so will be $27,449.00. He instructed them to move forward with this process, and in the

meantime we would schedule with either Firetrucks Unlimited or Hughes for the

refurbishment minus the charges of the refurbished pump.

**Item 4 – New Fire Engine:** Chief Jackson reported that Pierce had put photos of the new engine

on their website and we posted them on our Facebook page, and it seems like we received a lot

of thumbs up and hearts. Director Lebeuf asked when are we going to get it. Chief Jackson

replied that Pierce does a post delivery inspection on everything, and there were 24 items that

they needed to address, and he went over some of the items with those present. The engine is

scheduled to go to Hughes late this month to install radios and Firecom systems, and hopefully

at that time, the Engine will be close to being ready. He concluded by saying, to answer your

question we still might not see it for another month.

**Item 5 – Vacancies and Hiring:** Chief Jackson stated we have up to five vacancies that are about

to happen, while we haven’t received official notice yet, we received word that Engineer

Larson is going to be picked up by Portland Fire. He noted that he just finished reviewing the

applications that were received and between the first application period and the second we

had a total of 28 applicants. Of those 28 applicants he believes we are going to bring back 12.

He will discuss with the Captains on whether or not the applicants will go through an

assessment station or simply just an interview process. He noted that today he completed

letters to distribute to the applicants that are moving forward in process, as well as the letters

to those who are not. He anticipates that we will have more of an understanding in the next

week or two of what the dates will be for interviewing or assessment stations. He stated that

we got a lot of good candidates, and he is encouraged.

**Item 6 – Reoccupying Station 22:** Chief Jackson said this is something I believe I have

brought up to all of you at one point and I believe it is imperative as a District that we

reoccupy Station 22. It is imperative because we are going to have a lot of voters and citizens

asking questions why we are not occupying this newly refurbished fire station. Director Lebeuf

asked, so who would occupy this station? Chief Jackson replied that it would be administration

first and then the crews would be here for training during the day. This is not official, but we

have had very preliminary discussions about bringing back a reserve or volunteer program to

maybe have this station staffed with essentially stipend firefighters. He added we are not there

yet, but believes for the long-term goal that would be important to augment Depoe Bay Fire’s

response. Director Lebeuf said she believes it is a good idea to have staff here, but thinks the

Deputy Chief should be full-time at Depoe Bay, adding you need leadership at Depoe Bay.

He replied if you understand how the hierarchy of how fire departments work you don’t always

have administration at each fire station. Chief Jackson asked if firefighters had an opinion

on it, and Captain Ganz responded, we have pretty strong opinions about it at this point for

several reasons. He continued by saying however you would like to do it, either a Chief or both

Chiefs should move back up here. Adding, over the past 4-5 months we have had so many

conversations with Gleneden Beach community members about what we are doing with the

station, and when we are moving people back in, so its abundantly clear that they want

someone here. Director Lebeuf, concurred that they want someone here and they want to

schedule the meeting room. Captain Ganz stated that he believes just the presence of a

command vehicle parked out front during the week would do a lot.

Vice President Batty stated he believes it is imperative that communication flows between the

Captains and the Chiefs, so anything that is a model that impedes that needs to be revised.

Chief Jackson confirmed that he and the Captains are still having regular Captains meetings and

that the firefighters are still doing their training at Station 22. He said the idea is we would like

to see communication flow more efficiently and added that you’ve got to work together folks.

Chief Jackson agreed that the isolation does not work well for either group. He believes that

they have a commitment to working together. Director Lebeuf suggested that he put together a

proposal for next months Board Meeting; Chief Jackson replied, his argument to that would be

time because again we have to give the appearance that we are occupying the station before

we begin having community events and discussions on the levy here. Chief Jackson advised he

is happy to put a proposal together he just believes it is especially important that we move

quicker rather than delaying it anymore. Secretary-Treasurer Gifford asked what would that

look like? Chief Jackson replied, maybe in a matter of a week or two. We would move

equipment and office furniture from Station 21 to here, and we would make provisions for

audio, video, and equipment here in this room to help us be a little more successful during

meetings, etc. Director Lebeuf asked how much it was going to cost, and Chief Jackson replied

we are waiting for a quote from the movers but advised as soon as he has that number he will

let the Board know. Vice President Batty said to him the Levy is paramount so he would still

prefer more discussion. He agrees we need to have a plan and would like to know what that

is before moving forward, and said to Chief Jackson as far as he is concerned, moving

here is your responsibility.

Chief Jackson stated he believes the move would be quite simple and would not take a lot of

time. Director Lebeuf stated for the purpose of the Levy Meeting you could announce that you

are moving in here. Chief Jackson stated he would just hate to take away the focus of the Levy

message. Vice President Batty said it’s a matter of how do we make the administration and staff

work together? Chief Jackson replied, I believe we are definitely on the road to make that

happen. Union President Ganz said we have had a lot of conversations about that, and it is a

focus moving forward, but as far as the Chief moving up here, I am not that concerned about it,

and I don’t believe the Union is really either. He stated in his mind and more important is that

he is confident we are still going communicate and have Captain’s meetings, and previously

when the Chiefs were up here we would just come up here and have meetings with them. Chief

Jackson then said one of the New Business items we have on the agenda is another important

reason why we would want to occupy this station sooner rather than later.

Secretary-Treasurer Janel Gifford asked Chief Jackson about the item in the budget of

$25,00.00 for furniture, Chief Jackson replied initially that was for new desks and items like

that. We may not need to replace those at this time, but possibly in the future, or that money

could be repurposed for audio video equipment, so instead of the exposed cords and wires

that we have now they would be put away and fed correctly, reducing the chance for tripping

and breaking equipment. Vice President Batty said we have prioritized Levy and unification with

the staff, those are two big items that have to be accomplished. Chief Jackson replied, and I

wouldn’t say that would supersede those priorities because I agree those are absolute

priorities, there is no question about that, however I do think the move can occur while working

on these priorities, we are not doing the labor we have movers doing the labor and once

everything is in we are good to go, but I will go whatever direction you want. VP Batty added,

but there is more, there is hiring and administration, Seismic Retrofit at Otter Rock, that all

takes time. Janel Gifford said, so I think I would like to make sure you have clear direction on

occupying station 22. Chief Jackson replied, yes my clear direction is that we want to hold off on

moving to Station 22, and the priorities are the levy and the budget. President Erskine noted

that this place is set up better for most of the IT issues we have had at Station 21, and that

would be a vast improvement. Chief Jackson also brought up that Chief Daniels was in charge of

our IT, where prior to that we had a contract for IT which was terminated, but now we are

going to have to go back to an IT vendor on his departure.

**New Business**

**Item 1 – Supplemental Budget and Resolution for Water Tender Purchasing and Equipping:**

After brief discussion, this item was tabled for the time being and may not be necessary.

**Item 1 – Budget Calendar:** President Erskine said that everyone has a copy of the calendar and asked if anyone has any issues with it. Janel noted that last year we ended up doing a workshop for the Board in April to go over what we came up with and all the assumptions, and the Board agreed on April 18 for the Budget Workshop. It was agreed amongst the members that we did not need to add it to the Budget Calendar as it is a Board Workshop regarding the budget.

Administrative Assistant Lynn Johnson informed the Board members that one of the Budget Committee members declined to serve on the committee this year due to work obligations, and asked the Board members if they would like her to post for the vacant position. It was agreed that we would post for the vacancy. Vice President Bob Batty then moved that the Board approve the Budget Calendar as presented for fiscal year 2024/2025. Janel Gifford seconded the motion. No discussion. The motion passed. **(See Motion #4)**

**Item 2 - Selection of Budget Officer:** Vice President Batty made a motion to appoint Chief Jackson as the Budget Officer and Secretary-Treasurer Gifford to work with him on the budget. Kathy Lebeuf seconded the motion. No discussion. The motion passed. **(See Motion #5)**

**Item 3 - NLFR Request to Annex Immonen Road:** President Erskine advised that NLFR sent a letter wanting to annex Immonen Road which is in our District, pursuant to Senate Bill 1068. Chief Jackson explained that what the bill essentially says is that a Fire District can annex an area that is considered unprotected, and even though it is in our response zone it is not in our   
District, so the residents do not pay taxes right now. That affords NLFR the ability to essentially land grab and bid for Immonen Road. He reminded all that the first portion of the road up to the pottery shop is in our District. The letter from NLFR was sent out January 5th and we have 90 days from the date of the letter to respond to them with an answer. A short discussion ensued amongst those present including Chief Jackson noting the District has provided fire protection for the residents out of the Fire District on Immonen Road for over a decade. Janel Gifford reminded those present that at our October meeting the senate bill was brought up, and Chief Daniels had said that Lincoln County and County Counsel doesn’t have enough staff to do this at this time. Chief Jackson had supplied a response letter to NLFR in the Board Packet, and Janel asked Chief Jackson if he is asking the Board for permission to send the letter. Chief Jackson replied he is definitely asking the Board to have this discussion today because we do not have a lot of time to respond to it. He believes it is important to at least respond to them to let them know that we do not agree with their pursuit of trying to annex Immonen Road because we have intentions of doing so. Director Lebeuf said she believes it is prudent to send the letter and made a motion to send the letter in response to North Lincoln Fire. Bob Batty seconded the motion. No discussion. The motion passed. **(See Motion #6)**

**Item 4 - Explore Cooperative Agreement with Newport Fire:** Chief Jackson explained that a couple of months ago Chief Murphy had contacted Chief Daniels indicating that their City Manager, Spencer Nebel was open to the discussion of cooperative agreements with Depoe Bay Fire District up to and including consolidation and merger, but obviously starting out with small steps such as 190 agreements. This might include sharing of staff. This is just for a very initial discussion with the Board President and Chiefs to discuss the exploration of this cooperative agreement moving forward. Newport Fire received approval from the City Manager and Chief Murphy with Newport is also on board, and he believes their Local is also in support of it. He added that this is just a preliminary discussion to see where we can go with it. He advised he is looking for a motion to allow that discussion to occur with the City of Newport. Secretary-Treasurer Gifford said she would say after May 21st, since the Budget and Levy vote will be done. Vice President Batty made a motion to pursue the conversation with Newport City about working together. Kathy Lebeuf seconded. No further discussion. The motion passed. **(See Motion #7)**

**Item 5 - ZCS Service Agreement – Otter Rock:** Chief Jackson stated there is a lot to this service agreement that details a contract for them to do an initial study, including an architectural study to find out what would be involved, and to come up with a plans for a retrofit project for Station 23. This would include providing information and assisting with the application to the State for the SRGP Grant for a Seismic Retrofit of Station 23. This does not have to be done right away so we have some time to work on this, he believes the deadline to get everything in is August or September. This will allow them plenty of time to conduct the survey and come out with their report on how they should proceed moving forward. Chief Jackson advised this is all preliminary and would allow us to have all the necessary information that we would need in order to move forward with the project itself; that information gets turned into the State and the State evaluates it and then they come back with their determination on whether or not they are going to award us the grant. Director Lebeuf asked, “So if the state doesn’t approve us then we are out the money we spent for the study?” Chief Jackson replied, correct. Chief Jackson added, he is being informed that we have an extremely high likelihood of success. Janel asked, “if you do get the grant, do you get reimbursed for the feasibility study?” Chief Jackson replied, you will get reimbursed $5,000.00 max for it, which is the same as what we got for this station. Janel advised it looks like there is $15,000.00 in budget for consulting services. Vice President Batty moved to approve the ZCS Engineering firm to contract consulting services in the amount of $8500.00 and to authorize Chief Jackson to sign on behalf of the District. Kathy Lebeuf seconded. No further discussion. The motion passed. **(see Motion #8)**

**Public Comments and/or Questions**

None.

**Agenda Suggestions**

President Erskine stated one more thing that was not on New Business was the application for the vacant Board position from Rick McGraw, who had applied previously. A short discussion occurred on the topic, including noting that the posting was still active through the end of the month occurred. Vice President Batty requested we invite the individual(s) that submitted letters of interest to the next Board Meeting.

* The next regular Board Meeting will be held Tuesday, April 9, 2024

Meeting adjourned at 4:58 pm.

**Roll Call**

Date: March 12, 2024

|  |  |  |
| --- | --- | --- |
|  | Present | Absent |
| Paul Erskine | X |  |
| Janel Gifford | X |  |
| Robert Batty | X |  |
| Kathy Lebeuf | X |  |

**Motion # 1** **and Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
| X | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #1**: To approve the February 14, 2024, Regular Board Meeting minutes and the

February 27, 2024, Special Board Meeting minutes as corrected, as corrected.

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion #2 and Voting Record**

Date: March 12, 2024

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| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
| X | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #2:** To approve accounts payable for February 2024 and to approve payroll activities

for February 2024 as shown in the following reports: Disbursements as of the end of December

2023; Secretary/Treasurer’s Report of Activities in Cash Accounts as of the end of February 2024.

Treasurer's Report of Cash Balances as of the end of February 2024; General Fund Budget vs Actual

Report YTD as of the end of February 2024; Reserve Fund Budget vs Actual Report YTD as of the end of

February 2024; Seismic Fund Budget vs Actual Report YTD as of the end of February 2024; Payroll

Summary for February 2024 and Fiscal Year to Date. This motion will also include any potential

conflict or conflicts of interest relating to the above-mentioned reports, and no voided checks of which

there are none.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion # 3** **and Voting Record:**

Date: March 12, 2024

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| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford | X | Janel Gifford |
| X | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #3**: To approve Resolution 2024-01 to close the Seismic Fund and Accounts.

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion # 4** **and Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
| X | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford | X | Janel Gifford |
|  | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #4**: To approve the Budget Calendar as presented for fiscal year 2024/2025.

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion # 5** **and Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
| X | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #5:** To appoint Chief Jackson as the Budget Officer and Secretary-Treasurer Gifford

to work with him on the budget.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion #6** and **Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty | X | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford |  | Janel Gifford |
| X | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #6**: To send the letter in response to North Lincoln Fire’s letter notifying DBFD that it

intends to annex properties accessed off of Immonen Road.

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion #7** and **Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
| X | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #7**: To explore a Cooperative Agreement with Newport Fire after the May 21, 2024, election

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford |  |  | X |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |

**Motion #8** and **Voting Record:**

Date: March 12, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
| X | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #8**: To approve ZCS Engineering firm to contract consulting services in the amount of

$8500.00, and authorize Chief Jackson to sign on behalf of the District.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |