**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Board of Directors Budget Workshop - Minutes**

**April 18, 2023**

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| **Attendance:** | | |
| **Board Members:**  Paul Erskine – President  Robert Batty – Vice President  Janel Gifford – Secretary/Treas.  Kathy Lebeuf – Director  Rick McGraw - Director | **Staff:**  Tom Jackson – Fire Chief  Lynn Johnson – Admin. Asst.  **Guests in Person:**  E21 Staff –  Curt Wilson – Engineer  Chris Miller - Firefighter | **Guests via GoToMeeting:**  Patrick Ganz – Captain  Harry Riches Captain |
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Board President Paul Erskine called the Budget Workshop meeting to order at 2:00 pm and all

present recited the pledge of allegiance. Roll call was taken.

Chief Daniels informed Janel that her latest requests have been incorporated in both scenarios

of the workbook. He then explained to those present what they were viewing, advising there

are two charts of accounts with four scenarios each year 23/24, 24/25, 25/26 with the scenarios

representing employee costs. The first scenario is D, and the second scenario is C, and they

represent the union negotiations and our request of increasing employee contribution to

medical benefits.

After briefly reviewing the presented workbook, President Erskine asked if there were

opportunities for grants for a water tender. Chief Daniels replied there is potential with AFG or

FEMA.

Director Batty asked if there were any items on the document that could be deferred or put off

for another year, are these absolutes for this next year. Director Krolak said why don’t we

start at the top. He then listed off the organization and some of the line items of the document,

including noting that conflagration is not a guarantee. Janel said she does not see conflagration

on the workbook, adding it was on there at one time but is now off. Bryan said he would have

to check his formula to see if he included the conflagration in or what he did, but if it is not

included in 7032-line item to see if he included it in there, if he did not, we are already off

$63,750. Richard said based on the discussion during the last Board Meeting you were looking

for direction from the board on hiring laterals. A discussion ensued regarding hiring, lateral vs

entry level, engineer, paramedic, and company officer experience and job posting. Bryan

indicated we envision Engineer/Paramedic with company officer experience preferred in the

posting.

Director Batty turned the discussion to rolling stock and capital improvements and priorities,

and what if anything could be deferred. Bryan noted the water tender, beach rig and parking

lot at Otter Rock and refurbing the engine all have to be done in the next several years and

explained and elaborated in depth on the improvements, upgrades, equipment, and apparatus

needed and why.

Also discussed was local option levy, bonds, and loan. Every year we are spending more than

we make and drawing down the balance forward by 6-7%, due to capital outlay and rolling

stock.

The discussion then turned to the different scenarios presented and Janel said she believes the

whole purpose of this workshop was to decide on a scenario. Director Lebeuf said we are over

budget, and we are going through our reserves, and we know we need to staff two people and

also know we need a new engine, how we will pay for it, and every single year we are going

through the balance forward. Bryan stated it is the Board’s decision whether we utilize some of

the Capital Reserve funds to fund or partially fund some of these projects. The conversation

again, turned toward levy, bonds, local option, and taxing districts.

The Board decided that Scenario D would be used for the FY 23-24 Budget and the projections

for FY 24-25 and FY 25-26. Richard requested that Bryan provide a calculation showing GF

Expenses as percentage of GF Revenue and Personnel Services as a percentage of GF Revenue.

It was noted that increases to the Budget up to 10% after the Budget Committee approves the

budget are allowed without having a second Budget Committee Meeting before the Board

adopts the budget.

**Agenda Items**

* May Budget and Board of Directors Meeting 5/9/2023 @10:00 am

The meeting adjourned at 3:52 pm.

**Roll Call**

Date: April 18, 2023

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|  | Present | Absent |  |  |
| Paul Erskine | X |  |  |  |
| Richard Krolak | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |